

Accepting an offer to study at UKZN

Congratulations, you have been offered a place to study at UKZN in 2018. Please accept the offer within 3 days by completing the relevant forms (listed below) that are available on: [Checking Application Status and Accepting the Offer to Study](#). You can download them by clicking on the relevant download option. If you do not accept the offer within 3 days, the offer will be withdrawn and you will not be allowed to register. The place will be offered to another applicant because the university receives more applications than it can accommodate.

1. Consent and Indemnity Form [\(Download\)](#)
2. Acceptance of Offer Form applicable to you. Please ensure that the Acceptance of Offer Form you select (below) corresponds with the type of offer you were made. If you would like to confirm your offer status visit UKZN Status Check

South African applicants **(choose the form according to the offer given)**

- a. Acceptance of Offer without financial aid **OR** [\(Download\)](#)
- b. Acceptance of Residence Accommodation **(if offered to you)** [\(Download\)](#)
- c. Acceptance of Offer (Postgraduate studies) [\(Download\)](#)

International Applicants **(choose the form according to the offer given)**

- a. Acceptance of Offer (Undergraduate and Postgraduate) [\(Download\)](#)
- b. Acceptance of Offer (Exchange) [\(Download\)](#)
- c. Acceptance of Residence Accommodation **(if offered to you)** [\(Download\)](#)

3. Acceptance of Offer fee

- a. South African first time applicants pay an Acceptance of Offer fee of R500. Please note:
 - Acceptance of Offer fee is non-refundable and cannot be transferred to another applicant or carried over to the following year.
 - If you have already accepted an offer and at a later stage want to accept a different offer, you will be required to decline your first acceptance with that College before you will be able to accept a new offer.
- b. South African postgraduate applicants do not pay an acceptance fee.
- c. International full time applicants (other than Masters and PhD) are required to pay their tuition and residence fees **in full** before they will be allowed to register. Please consult the Fees Office about payment of levies (where required).

4. Payment of Acceptance of Offer:

a. South African students

Bank transfer/payment of deposit into the following UKZN tuition fee account:
Bank: Standard Bank; Name of Account: UKZN Student Deposit
Type of Account: Business Current Account
Account Number: 05 308 1072

Branch: Westville, Branch Code: 045426

Ref: Use your UKZN student number provided in your SMS starting with 218... **OR**

Use the required deposit slip for payment at any Standard Bank.

Ref: Use your UKZN student number provided in your SMS starting with 218...

b. International students

Bank transfers/payment of tuition/levy amounts into following UKZN account:

Bank: Standard Bank; Name of Account: UKZN Foreign Deposit

Type of Account: Business Current Account

Account Number: 05 308 2868

Branch: Westville; Branch Code: 045426

Swift Code: SBZAZAZJ

Reference: Use your UKZN student number provided in your SMS /letter starting with 218.....

c. Applicants are further informed that:

- ❖ Where there is an offer of a place to study with no financial assistance, applicants have to arrange for their own funding.
- ❖ Where there is an offer of a place to study with no residence accommodation, applicants have to arrange for their own accommodation off campus.
- ❖ Where there is an offer of a place to study with provisional financial aid, the College will mail the NSFAS form to you. The funding will only be confirmed once the NSFAS form has been returned and the information in the form has been validated. The offer of funding is for a specific programme and campus and cannot be transferred.
- ❖ If a letter is required for a bank or sponsor, please contact your College by using the details provided in the table below. Be sure to provide your student number.
- ❖ If you have been awarded residence accommodation you have to complete the Residence Acceptance of Offer form in addition to the form accepting a place in your College.

d. Submission/return of forms and proof of payment

Please return the documents listed below to your College at the addresses provided below either in person, by faxing or scanning and emailing:

- Indemnity form (Completed and signed)
- Relevant completed and signed Acceptance of Offer form
- Completed and signed Residence Acceptance of Offer form (where applicable)
- Proof of payment of deposit (local) or full fees (international)
- Certified copy of an ID/Passport
- Certified copy of results/certificate

- Please have copies certified off campus before submission to Colleges, as UKZN Commissioners may not be available at this time.

If you have a problem, please call us on +27 (0) 31 260 2212 or contact your College on the email provided in the table below.

College	Campus	Physical address	Fax number	Email	Contact Tel
Agriculture Engineering and Science					
	Howard College	Ground Floor, Electrical, Electronic Building	27 (0)867438950	engineering@ukzn.ac.za	031 260 8038
	Pietermaritzburg	Ground Floor, Admin Building, Main Campus	27(0)33 260 6780	sciencepmb@ukzn.ac.za	033 260 5420/6116
	Westville	3 rd floor, OR Tambo Building	27 (0)31 260 7780	Sciencewst@ukzn.ac.za	031260 7979 031260 8047
Health Sciences					
	Howard College	Desmond Clarence Bld, 5 th floor		mkhwanazim@ukzn.ac.za	031 260 2767
	Medical School	NRMSM Bld 2 nd floor		Zincume@ukzn.ac.za	031 260 4795
	Westville	Block E, Health Sciences		hlongwan@ukzn.ac.za	031 260 7950
Humanities					
	Edgewood	A130 Administrative Building,	031 260 1109	majuqulanan@ukzn.ac.za	031 260 3245/3414
	Howard	G056 MTB Building, Howard College	033 260 1507	nagannar@ukzn.ac.za	031 260 2094/2032
	Pietermaritzburg	Milner Road, Main Campus Scottsville	033 260 6228	Mngwengwe@ukzn.ac.za	033 260 5023
Law and Management					
	Howard College	Level 5, Room C514, Shepstone Building	031 2602151 031 2602152	khanyeza@ukzn.ac.za ntolan@ukzn.ac.za	(031) 2602522
	Pietermaritzburg	House at No. 1 Golf Road	033 2605909	Ndlovub@ukzn.ac.za For students with surnames A to MI	(033) 2066207 (033) 2605014

				GovenderV@ukzn.ac.za For students with surnames Mm to Z	
	Westville	Room 235, 2nd floor J Block	031 2602216	clms@ukzn.ac.za	(031) 2601312

After you have returned your forms and paid the required fees you are advised to check your status again on either UKZN Status Check Thereafter visit www.ukzn.ac.za for more information on **Orientation, Parents' day and Registration.**

Please note: South African students must pay an initial minimum tuition fee of R3 750 to register and the R500 Acceptance of Offer fee is included in this amount for first year students.