

1. **You may continue with your motivation on a separate page**
2. **You must attach all supporting documents.**

4. DECLARATION BY STUDENT	
4.1 I acknowledge that this application does not automatically entitle me to write exams off campus.	
4.2 I hereby certify that the above information is complete and accurate to the best of my knowledge.	
Signature	Date

5. FOR OFFICE USE			
Comments by the Head of Exams			
The request complies with the guidelines and is supported		The request does not comply with the guidelines and is not supported	
Motivation:			
Name	Signature	Date	
Comments by the Dean & Head of School			
The request is Approved		The request is not approved	
Motivation:			
Name	Signature	Date	
		Stamp	