# UNIVERSITY OF KWAZULU-NATAL

## REQUEST FOR RE-MARK OF EXAMINATION SCRIPT(S)
### (use a separate form for each module)

**SECTION 1 : PARTICULARS OF APPLICANT** (Please BLOCK Print)

| SURNAME: | STUDENT NO: |
|---|---|

| FIRST NAMES: |
|---|

| SCHOOL | | CAMPUS | | DEGREE | | YEAR OF STUDY | |
|---|---|---|---|---|---|---|---|

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**SECTION 2 : Rule GR20 Examination scripts**

a)  Requests for re-mark of examination scripts for are made in terms of General Academic Rules GR20.

b)  (i)  A student may, on formal application and after payment of the applicable fee, have all his/her examination scripts for a module re-marked, normally by the original examiners, in accordance with the policies approved by the Senate and the Council.

   (ii)  Such application shall be lodged with the relevant School Office, in the prescribed manner, on or before the date specified in the sessional dates which shall be no less than **ten (10) working days after the date of the official release of results.**

   (iii)  The student's final mark for the module shall be that determined by the re-mark.

   (iv)  The fee shall be refunded only if the re-mark causes an improvement in the class of result as reflected in Rule GR29(a).

c)  Re-marking as contemplated in (b) above shall not be permitted for honours and equivalent projects, master's dissertations and doctoral theses

d)  Forms must be submitted to the School that owns/offers the module. If in doubt, ask the School Administrator.

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## SECTION 3 : DETAILS OF THE MODULE

| MODULE NAME<br>(eg. Human Physiology) | MODULE CODE<br>(eg. MPHY2PHY) | EXAM COMPONENT<br>(eg. Paper 1) |
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| | | |

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## SECTION 4 : APPLICATION AND DECLARATION

I, the undersigned, hereby make request for re-mark of examination script for the module listed above and acknowledge and accept that immediately upon lodging of the application and payment of the relevant fee, the existing mark for the module becomes null and void.

| DATE   /   / | SIGNATURE OF APPLICANT |
|---|---|

| ACADEMIC LEADER: T & L | | SIGNED | | DATE |
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