

### Central Student Records

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### Request for: Archived Academic Records and Credit Certificates

Note: The former University of Natal and University Durban-Westville students who studied at these institutions before 1990 need only complete this form and return it with proof of payment. If you studied at the Former Edgewood College of Education before 1999, please check with our office if you are in the system before completing this form and making payments.

Please tick (v)	Fee Payable	
Archive's Academic Records	R120-00	
Archived Credit Certificate	R120-00	

**NB: TURNAROUND TIME 10-15 WORKING DAYS**

Student Number : \_\_\_\_\_  
 First name(s) : \_\_\_\_\_  
 Surname : \_\_\_\_\_  
 National I.D. Number: \_\_\_\_\_  
 Postal Address : \_\_\_\_\_  
 Postal Code: \_\_\_\_\_  
 Contact Tel. No : \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
 Which campus did you study at: \_\_\_\_\_ Degree/s Diploma Completed: \_\_\_\_\_

**University of KwaZulu-Natal Banking Details:**

**LOCAL STUDENTS**

Bank : Standard Bank  
 Account Name : UKZN MAIN  
 Type of Account : Business Current Account  
 Account Number : 05 308 0998  
 Branch Code : 045426  
 Reference : V388 11817 and Student Full Name

**INTERNATIONAL STUDENTS**

Bank : Standard Bank  
 Account Name : UKZN MAIN  
 Type of Account: Business Current Account  
 Account Number : 05 308 2826  
 Branch Code : 045426  
 Reference : V388 11817 and Student Full Name  
 Swift Code : SBZAJJ

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

**FOR OFFICE USE ONLY**

STUDENT DEBTORS: \_\_\_\_\_ DATE: \_\_\_\_\_

CASHIERS AMOUNT: \_\_\_\_\_ RECEIPT NO. \_\_\_\_\_ DATE: \_\_\_\_\_