

Application for Confirmation of Qualification and Medium of Instruction letter.

College of Humanities
College of Health Sciences
Tel: (031) 260-7067

E-mail: CentralStudentRecords@ukzn.ac.za

Office no 235, Second Floor LetterLetter

M W MAKGOBA ADMIN. BUILDING

College of Law and Management Studies
College of Agriculture, Engineering & Sciences
Tel: (031) 260-7648

CentralStudentRecords@ukzn.ac.za

WESTVILLE CAMPUS

Note: This form must be returned together with proof of payment to the Central Student Records Offices at Westville Campus. Turnaround time is 5 working days. If you studied at the Former Edgewood College before 1999, please check with us to see if you are in our system before completing this form and making payments.

Document		Fee Payable 2026	Name of Qualification
Confirmation of Qualification & Medium of Instruction letter (Issued after conferment of qualification)	Electronic/Email	R120-00	
Confirmation of Qualification & Medium of Instruction letter (Issued after conferment of qualification)	Hard copy	R130-00	

Student Number : _____
 Fuel Name(s) : _____
 Surname : _____
 I.D/Passport Number: _____
 Collection Type: Hard copy

Collect	Courier collection	Post
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Third Party Collection: Must produce a consent letter duly signed by the student and certified copies of ID/Passport of both the student and the collector, which are not older than three months.

If you opt for a courier collection, please arrange with your courier company at your own expense, provide them with your written consent. Once the arrangements are made, provide us with the waybill number:

Postal Address : _____
 Postal Code: _____

Contact Tel. No : _____ E-mail Address: _____

NB!! Letters not collected within two months of application will be destroyed, and applicants shall have to reapply.

University of KwaZulu-Natal Banking Details:

LOCAL STUDENTS

Bank : Standard Bank
 Account Name : UKZN MAIN
 Type of Account : Business Current Account
 Account Number : 05 308 0998
 Branch Code : 045426
 Reference : V388 11817 and Student Name

INTERNATIONAL STUDENTS

Standard Bank
 UKZN MAIN
 Business Current Account
 05 308 2826
 045426
 V388 11817 and Student Name
 Swift Code: SBZAJJ

SIGNATURE OF APPLICANT

DATE